

RUSSELL HOUSE PPG - Minutes

Virtual meeting held on 11th November 2020.

1. - Welcome, Introductions and apologies

- PR Welcomed everyone to the meeting and thanked MD for facilitating the meeting.
- Present: Robert Lewis Mike Davies, Jayne Ralph, Kate Jones, Sara Aslett, Emily Lovall Pat Roberts. Imre Tolgyesi (Partnership Development Manager Enterprise South Staffs Council)
- Apologies: Dr Williams, Pat Watton, Andrea Partington, Ruth Morris, Sandra Wilks.

2. Notes and matters arising

- There were no issues raised from the Notes of the last Meeting.

3. Community Hub/New Surgery Progress

- **Guest Visitor in attendance** Imre Tolgyesi, Partnership Development Manager Enterprise, South Staffs Council
- IT provided a series of notes as per attached giving the progress of building works.
- As well as work being done on the outside of the building, there is in addition, major construction being carried out internally across the 3 floors.
- All work is being carried out on a phased basis which is documented in the attached.
- The construction is being done where ever possible to take into consideration in the needs of the general public that throughout the day come in close contact to the construction i.e. children and parents going to and from school etc.
- Underground services are currently the main activity being done in preparation of water conservation etc.
- The Council have not lost sight of the amount of trees and vegetation that has been removed, and are eager to replenish the site with sufficient replacement trees and shrubs.
- There are various financial time penalties that the Council can invoke against the builders should construction 'time lines' fail to be adhered to.
- It is anticipated that the hand over date to the new Surgery will be 12th December 2021 and for total completion 12th February 2022.
- PR thanked IT for both attending the meeting and input in relaying the progress of the structural work now being undertaken.

4. News from The Practice - Jayne Ralph (See attached Copy Document)

- Please see the accompanying copy details sent by Jayne.
- It is hoped that Ear Syringing may well be able to be restart soon
- PR enquired about the success of the recent Flu vaccine exercise. JR confirmed that Under 65's, 485 *dispensed* and Over 65, 1492 *had been dispensed*.

- Covid 19 is creating and absorbing a great deal of work in the Surgery, and given the current time frame, plans are eagerly being created to deal with the mass vaccine inoculations of the public within the surrounding areas.

5. Practice / PPG Website – Comments

- PR raised the issues surrounding the Profile of the PPG within the Community and our general input in supporting the Practice
- PR commented on the heading of the Newsletter as published on the Practice web site, and asked the Group for their views. After much discussion MD as the coordinator of the Newsletter was to look at how to arrange the attribution of the PPG to the newsletter in a more meaningful way.
- JR confirmed that the Practice instructs a separate Company to manage the Practice site content and has on-going items as work in progress to be included in the future.
- RJL made reference to the apparent lack of activity by other PPGs as evidenced by out of date comment on their respective Surgery web sites.
- PR stated that within the Seisdon area only Russell House PPG has been operating via 'Virtual Meetings' however the PPG in Wombourne has recently met once virtually.
- The group agreed that MD should go ahead with producing illustrative items from a PR document called 'Did you know' 'these will be gradually included on Facebook surrounding the PPG profile raising activity

6. Newsletter and Topics Update

- MD confirmed that he will be in contact with the Newsletter sub-committee for article support for inclusion in the next Newsletter to be published January/February 2021
- When looking at topics for potential inclusion, SA suggested that comment surrounding the use of various vitamins such as Vitamin D might be topical given its profile within Covid19
- Within the meeting, reference was made on the following: introduction and importance of the Reception Staff, exercise that can be done at home during these Winter months, Importance of diet etc
- Given the high profile of Covid19, discussion was also made on the degree of inclusion given the coverage via Newspapers TV etc.

7. South Staffs District Group and Patient Stories

- PR confirmed that she recently attended the South Staffordshire Group meeting and that the minutes of the meeting will be distributed once she has them.
- Given the difficulties of Covid19 only 3 Surgeries were represented at the recent meeting.
- Comment was made within the meeting that looking forward, we have Christmas and New Year shutdown that respectively could be 4 days over Christmas and 3 days

over the New Year and the public should be mindful that the facilities of phoning 111 if you need to contact a GP and any other health service over these periods.

8. AOB

- PR confirmed that Lloyds Chemist going forward, will be charging for delivery of medication to Patients Homes.
- JR confirmed that whilst this may be the case, High Risk Patients that are shielding will not be expected to pay any additional charge
- JR confirmed that breast screening has been reintroduced to ladies over the age of 71, that had previously been suspended. However, the patients concerned would be able to self-refer via a call to a central number, who would then at the appropriate time receive an invite to attend screening.
- MD has been asked by SW to raise the topic of difficulties experienced with prescriptions and the inclusion of additions. JR confirmed that she was aware of frustrations.

9. Next Meeting / AGM - Wednesday, 13th January 2021

- PR reminded the group that the next meeting would be the AGM and that work will be undertaken in conjunction with RJL prior to the date.
- PR thanked the members for attending, in addition to MD for his work in managing the Zoom Meeting

Attachments:

- Copy Documents provided by *Imre Tolgyesi Partnership Development Manager Enterprise South Staffs Council*, covering various aspects of the building works in support of the new Community Hub / New Surgery construction
- News from the Practice provided by JR